

ADMINISTRATIVE - INTERNAL USE ONLY

Executive Register
67-4192

DD/S 67-4552

01 SEP 1967

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Retirement Counseling Program

Handwritten: 117-2

1. This memorandum is for information only.

STATINTL

2. [] has made progress in relating basic concepts and major objectives, in identifying essential points of emphasis and early priorities and in weaving into this early conceiving and planning period a balance of timing. The steps taken thus far represent the development of a necessary foundation for the establishment of a strong, effective Retirement Counseling Program.

3. In his first weeks on this effort he has met with each Deputy Director to discuss the purposes of the Program, to ascertain the nature, direction and extent of his desires in the fields of retirement and counseling, and to obtain his interest and support for the Program. The effect of these meetings is remarkable to me in that he has already obtained the designation of one senior officer (GS-15 or above) for one to two years, one other senior officer for approximately one year, and other officers for specific assignments of limited duration from each Deputy Director. This will give Dr. [] eight officers for one to two years, one secretary and up to four other persons on limited details. Of this group five are already at work on the program and by the first of October ten will be at work on various aspects of planning this complex program.

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STATINTL

4. In view of the fact that his team is just now getting assembled, I have asked [] to brief you on his efforts and the progress being made on the Retirement Counseling Program at the end of September.

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[]

R. L. Bannerman
Deputy Director
for Support

cc: D/Pers

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<p align="center">CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP</p>					
TO	NAME AND ADDRESS			DATE	INITIALS
1	Deputy Director for Support				
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<p>Remarks:</p> <p>Bob:</p> <p>I realize that it takes some manpower to do this job, but thirteen people sounds like quite a lot. As I recall our Fiscal Year 1968 program, it allows for six--are the others to be on detail, etc? We can discuss this in the briefing.</p> <div style="border: 1px solid black; width: 150px; height: 40px; margin: 10px auto;"></div> <p align="center">LKW</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.					DATE
<p>Approved For Release 2003/04/29 : CIA-RDP84-00780R001300220008-3</p>					
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Monday, 9 October, 11:00 a.m.

Col. White w/Echols and

STATINTL

Briefing on Retirement Counseling

2 SEP 1967

STATINTL

MR. WARFIELD - *W*

MR. BANNERMAN -